

Constitution

As adopted on the second day of June 2019.
Reviewed April 2026

1. NAME

The Organisation shall be known as “Holders Woods Conservation”, hereafter referred to as “HWC”. A subgroup of which shall be known as “Moor Green Litter Pickers” hereafter referred to as “MGLP”.

2. AREA OF BENEFIT

The area of benefit of the Organisation shall be Holders Woods and associated areas, Moseley, Birmingham.

3. OBJECTIVES

- To promote the conservation, protection and maintenance of Holders Woods and the surrounding area.
- To be open to everyone with an interest in either Holders Woods, or conservation generally.
- To conserve the historic woodland, and to safeguard its natural beauty, biodiversity and heritage.
- To support the Birmingham Parks Ranger Service, and their plans for Holders Woods and the surrounding area.
- To develop and then implement a management plan for the Holders Woods area in partnership with the Birmingham Parks Ranger Service.
- To help keep Holders Woods and the surrounding area clean and litter-free.
- To co-operate with other statutory, private sector or voluntary bodies to achieve the above.
- To use the subgroup MGLP as an additional resource to help keep streets and green spaces around Holders Woods and surrounding areas litter free.

4. POWERS

The Committee may exercise the following powers:

- Fund Raising – invite and receive contributions. Not undertaking permanent trading and conforming to the requirements of the law.
- Co-operation – with other organisations, statutory and voluntary bodies, charities to further aims and exchange information and advice.
- Support – any other local groups with similar objectives and local community events when possible
- Accept gifts or raise money for the said objectives on such terms and on such security as shall be thought fit, subject to such consents as may be required by law.
- Lawful – to work within legal frameworks to achieve the objectives of the Organisation.

5. MEMBERSHIP

i) Membership of the Organisation shall be open to:

- any person, aged 18 or over, that supports the objectives of HWC and who attends a minimum of three scheduled activities per annum – a person fulfilling these criteria will be defined as a member.
- non-members may attend and participate in activities organised by HWC, but will not be entitled to vote or make nominations.
- any group which supports the objectives of the HWC. Groups will nominate a named person to be their representative in all dealings with HWC.

ii) In addition:

- every member shall have one vote.
- An up-to-date record of both individual and group membership, and non-members participating in HWC activities shall be kept.
- membership may be terminated by a quorum of the Committee on the grounds of a member or group acting against the objectives of HWC or bringing HWC into disrepute.

iii) MEETINGS OF THE ORGANISATION

6a. ANNUAL GENERAL MEETING

i) An annual general meeting shall be held not more than 15 months from the previous annual general meeting, the date, time and place to be determined by the Committee.

ii) Each annual general meeting shall be convened by the Committee who shall notify all members in writing at least 21 days before the date of the meeting.

iii) Any motions for consideration at the annual general meeting shall be submitted to the Chair at least 14 days before the date of the meeting.

iv) The business of the annual general meeting shall include:

- adoption of annual report and accounts/treasurers report
- election of the Committee and its Officers.

v) Only those who are members of the organisation may be nominated for the Committee.

vi) Nominations for the Committee shall be submitted to the Chair 7 days before the annual general meeting or at the meeting if none are received in advance. If there are more nominations than there are vacancies to be filled, an election will be held. If there are insufficient nominations for all Officers then the Committee may, at their discretion, nominate non-members as Officers, so long as the non-member has specific knowledge or skills that will help HWC.

vii) Every member shall be entitled to one vote.

viii) The quorum for both the annual general meeting and special meetings will be three voting members or one tenth of the membership present and eligible to vote, whichever of these is the greatest. In either case this must include at least one Officer.

6b. SPECIAL GENERAL MEETINGS

A special general meeting shall be convened by at least three members submitting a request to the Chair. Such a meeting shall be held within 30 days of that request being received. Agenda and motions submitted shall be circulated to all members.

7. COMMITTEE

The duty of the Committee shall be to carry out the objectives, provide the management, and control the affairs of HWC.

- i) At the annual general meeting the members shall elect from amongst themselves a Chair, Treasurer and Secretary (the Officers) who shall hold office from the conclusion of that meeting.
- ii) The Committee shall consist of the Officers plus a maximum of one other Officer. All 4 Committee members shall have voting rights, with the Chair having the casting vote.
- iii) In the event of any Committee members resigning before expiry of office the Committee shall co-opt a member to fill this vacancy. In the event of an Officer resigning, a replacement shall be elected by the Committee from amongst its own members.
- iv) All members of the Committee shall resign at the AGM but shall then be eligible for re-election.
- v) The Committee shall keep notes of the proceedings at meetings of the Committee and any Sub-Committee.
- vi) The Committee may invite any persons with particular knowledge, experience or skill to attend Committee meetings. These persons shall not have the right to vote.
- vii) The Committee may set up sub-Committees and working groups from time to time, establishing their terms of reference and any delegated responsibilities as appropriate.

8. FINANCE

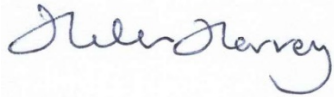
- i) All monies raised by or on behalf of HWC shall be used to further the objectives of the HWC.
- ii) The Treasurer shall keep account of all income and expenditure and shall submit accounts/report to the annual general meeting.
- iii) A bank or building society account shall be established in the name of HWC and withdrawals shall be made in its name on the authorisation of any two Committee members.
- iv) Members of the Committee may claim reasonable out of pocket expenses, on producing receipts, whilst on business on behalf of HWC.

9. ALTERATIONS TO THE CONSTITUTION

This constitution may be altered by means of a resolution passed by a two-thirds majority of those present and voting at a quorate annual general meeting or a quorate special meeting held for that purpose. Any alterations to this constitution shall take immediate effect, providing that such implementation shall not run counter to any other provision of this constitution.

10. DISSOLUTION

The Organisation may be dissolved at any time by means of a resolution agreed by a two thirds majority of those present and voting at any annual general meeting or special meeting called for that purpose. The Organisation's assets will be distributed as voted upon at that meeting, following the satisfaction of all debts and liabilities, to another voluntary organisation with similar objects.

A handwritten signature in blue ink that reads "Helen Harvey".

Signed (Chair):

Date: 23.04.2026